



**YMCA of Owen Sound Grey Bruce**

700 10<sup>th</sup> Street East  
Owen Sound, ON N4K 0C6  
519-376-0484  
ymcaowensound.on.ca

*We're Hiring!*

## **Housekeeping staff**

*Full-Time, Evenings and Weekends*

*YMCA Health, Fitness & Aquatics facility in Owen Sound*

**Start Date: ASAP**

**Wage Range:** Commensurate with education and experience

**Role:** Housekeeping staff ensures the safety and security of all members, property and self by following established Workplace Health & Safety practices and procedures. The position is responsible for keeping the facility and common areas and equipment clean and in good repair at all times.

### **Responsibilities:**

- Performs all light and heavy duty cleaning
- Cleans all areas of the fitness facility and common areas as per standard
- Ensure equipment and facility are cleaned to the YMCA SAM standard and demonstrate commitment to our "YMCA Clean Culture"
- Replenish toiletries and soap
- Remove garbage and recycling
- Set up and take down for programs and meeting room activities
- Keep doorways and outside areas safe, including snow removal in winter
- Provide a high standard of customer service to all participants by adhering to our SAM standards.
- Establish rapport and effective working relationships with co-workers and members by embodying the YMCA's core values.
- Represent the YMCA and the Association in a professional manner.
- Communicates and works as a team with other staff within the department and .between departments.
- Uses walkie-talkie to maintain contact with staff during with shift. e.g. radio check at start of shift, etc.
- Understands and integrates the value of philanthropy and volunteerism and imparts this knowledge and belief upon staff, volunteers and members
- Actively participate in meetings and/or training sessions (including Child Protection Training) as required
- Other duties as assigned.

*Building healthy  
communities*

**Qualifications:**

- High School diploma or related work experience
- Previous work experience in a high volume, public facility is an asset but not necessary.
- Attention to detail and organization
- Commitment to providing "above and beyond" customer service and team work
- Excellent communication skills Current Standard First Aid/CPR Level C/ AED Certification
- Successful candidates will be required to provide a current and satisfactory Police Records Check and Vulnerable Sector Check issued no later than 90 days preceding start date.

**Application Instructions:**

- Applicants must submit a completed YMCA Employment/Volunteer Application with cover letter and resume.
- Applicants must submit 3 references including contact information (name, phone number, email, organization and working relationship).

**Working Conditions:**

Please note that this position requires the successful incumbent to be flexible and available to work a variety of shifts including evening, weekend and holidays dependent on program needs. It should be noted that this position will require physical labour, lifting, working with a variety of materials and working at heights, among other manual tasks.

Only candidates selected for an interview will be contacted.

**Please submit your resume, cover letter and completed YMCA of Owen Sound Grey Bruce Employment Application, to:**

**Jenny Gamble, Maintenance Lead/Cleaning Supervisor at [jenny.gamble@osgb.ymca.ca](mailto:jenny.gamble@osgb.ymca.ca) by January 14, 2019.**

The YMCA of Owen Sound Grey Bruce values the diversity of people and communities and is committed to excellence and inclusion in our Association. We are committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance to arrange reasonable and appropriate accommodation.