



**YMCA of Owen Sound Grey Bruce**

700 10<sup>th</sup> Street East  
Owen Sound, ON N4K 0C6  
519-376-0484  
ymcaowensound.on.ca

# We're Hiring!

## **Supervisor; Aquatics**

**Full Time (1 year contract – Maternity Leave coverage)**

**Owen Sound, ON**

**START DATE: As soon as possible**

**WAGES: Wages are commensurate with qualifications and experience.**

We are looking for a fun, hard-working individual willing to work a flexible schedule including early mornings, evening and weekends based on program needs. You will use your expertise, creativity, and experience to support our staff by coaching, mentoring and training. You are highly organized, very personable, energetic and able to work efficiently and effectively in a changing environment. You lead by example and are happy to provide coverage for program delivery and lifeguarding when required.

### **RESPONSIBILITIES:**

- Ensure the provision of a safe aquatic environment
- Oversee the administration and supervision of Aquatic staff.
- Recruit, hire, train, supervise and develop Aquatics staff and volunteers to encourage a strong, engaged team by providing direct coaching, leadership, direction and performance management
- Role model for the YMCA Mission, Vision and Values
- Monitor commitment to service excellence by upholding YMCA SAM standards, suggesting and implementing improvements, and fostering an environment of clean culture
- Understand and integrate the value of philanthropy in both specific position and Association, and participate in the Annual Campaign and other fundraising events
- Develop, implement and maintain quality YMCA aquatic programs; prepare program schedule as required
- Ensure staff and volunteer schedules fulfill department operational needs
- Plan and deliver aquatics team meetings/trainings, participate in planning and/or training sessions (including Child Protection Training) as required
- Ensure all applicable regulations including but not limited to Ontario Health Regulations for Public Pools, WHMIS, etc., are upheld and enforced
- Develop, monitor and evaluate yearly department budget including the purchase of equipment and supplies
- Ensure effective relationships with all user groups including, but not limited to; the Board of Education, OSAC, Special Olympics and private rental groups. May include negotiating pool time, scheduling, invoicing, etc. as required
- Oversee the safe and effective operation of the Harrison Park outdoor pool including monitoring budget, fulfilling staffing needs, program scheduling and delivery

*Building healthy  
communities*



- Offer support to other departments as needed including fulfilling Service Leader role as required
- Participate as an active member of the Health, Fitness & Aquatics Supervisory team
- Assume other duties as assigned
- Monitor and evaluate the aquatic department budget including the purchase of equipment and supplies; make budget recommendations to Supervisor

#### **QUALIFICATIONS:**

- Minimum of 4 years lifeguarding and instructing experience
- Minimum of 2 years' experience with increasing responsibilities in a supervisory role including budgetary responsibilities
- Degree or Diploma in Recreation, Physical Education or equivalent
- National Lifeguard (NL) award – pool option
- YMCA Swimming Instructor certification is preferred by not required
- Lifesaving Society (LSS) Lifesaving Instructor certification
- Standard First Aid / CPR level C / AED certification
- Experience leading Aquatic Fitness classes (certification is preferred but not required)
- Excellent interpersonal, customer service, relationship building, teamwork and time management skills
- Strong communication skills, both verbal and written
- Computer literate in Word/Excel software
- Satisfactory Police Records Check and Vulnerable Sector Check

#### **Preferred Qualifications (in addition to the above):**

- YMCA Aquatic Trainer
- LSS Examiner and Instructor Trainer
- NL Instructor and Examiner
- Standard First Aid / CPR / AED Instructor and Examiner
- Certified Pool Operator

Only those candidates selected for an interview will be contacted.

Please submit your cover letter, résumé and completed YMCA Employment/Volunteer Application Form\* by **5:00 p.m., September 13, 2019** to:

Randi Sickel, Supervisor; Aquatics  
[randi.sickel@osgb.ymca.ca](mailto:randi.sickel@osgb.ymca.ca)

*The YMCA of Owen Sound Grey Bruce values the diversity of people and communities and is committed to excellence and inclusion in our Association. We are committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance to arrange reasonable and appropriate accommodation.*



\*Candidates must submit a completed YMCA Employment/Volunteer Application Form along with cover letter and résumé in order to be considered. The YMCA Employment/Volunteer Application Form is found on the Careers page of our website, [www.ymcaowensound.on.ca](http://www.ymcaowensound.on.ca)