



CHILD and VULNERABLE PERSONS PROTECTION

The safety and security of children and vulnerable persons are of utmost importance to us. We take the following measures to ensure the protection of children and vulnerable persons:

- Valuing, respecting and listening to children, youth and vulnerable persons.
- Thorough screening of staff and volunteers, which includes:
 - Formal interviews for all positions
 - Minimum of 3 references
 - Police Records and Vulnerable Sector Checks
- Training all staff and volunteers on child and vulnerable persons protection procedures and practices
- Sharing information and concerns with agencies who need to know, such as Bruce Grey Child and Family Services
- Providing effective management for staff through:
 - Policy
 - Process
 - Supervision
 - Support
 - Regular training
 - Regular audits

We also rely upon our members and visitors to help us keep children and vulnerable persons safe.

How You Can Help:

When attending our Child Care facilities ...

- We require all children to be signed in and out by a parent or guardian.
- All individuals visiting our facilities must sign in and out.
- If you have sent another individual to pick up your child, staff may call you to verify if they are not aware of the change. We will also require that individual to provide us with government photo identification to confirm their identity if they are unknown to staff. If staff are unable to reach you and/or confirm the individual's identity, we will not release your child.



When attending our Health, Fitness and Aquatics facility ...

- Please be prepared to show your Membership Card. All individuals are required to sign in to our facility.
- For non-members, we require government issued photo identification before allowing access to our facility. If you are unable/unwilling to provide appropriate identification, you will not be permitted in our facility.
- **Please be patient.**
 - We see many visitors every day and may not always recognize or remember you. If we don't, we may ask you to provide us with photo identification.
 - If this is your first time visiting our facility it will take a few minutes to set up your profile within our computer system.
 - If you visit our facility frequently but do not have a membership, please ask to have a photo-profile created so we can verify your identity without having to ask for your photo identification.
- If you see a child that does not appear to be with an adult, please alert a member of our staff so that we may ensure the child's safety until such time a guardian is located.

When accessing child related programs (i.e. day camps, PD, March break and holiday camps, Stay n' Play babysitting) ...

- We require all children to be signed in and out. If you have sent another individual to pick up your child, staff may call you to verify if they are not aware of the change. We will also require that individual to provide us with government photo identification to confirm their identity if they are unknown to staff. If staff are unable to reach you and/or confirm the individual's identity, we will not release your child.

When accessing our Employment Services or Community Initiatives programs ...

- We require all visitors to these facilities to sign in and out.
- Photo identification may be requested in order to access certain services or programs.

Please refer to our Privacy Statement for information on the collection and use of personal information.